

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors**  
Regular Meeting  
Thursday, December 19, 2019  
5:30 p.m.  
Discovery Charter School Auditorium

**MINUTES**

**I. Opening Procedures**

**A. Called to Order** at 5:35 p.m.

**B. Roll Call**

- a. Members Present: Rochelle Carroll, Erin Richison, Vikki Viramontes, Morgan Appel and Terry McKearney
- b. Members Absent: None
- c. Others Present: Neil MacGaffey, Sara Roa

**C. Pledge of Allegiance and Presentation by Science Fair Winners**

Pledge of allegiance was led by overall Science Fair winners Michael de la Rosa and Itzel Ramirez. Science Fair coordinator Jaime Peterson reported that this was the first year Dual Immersion students presented their projects in Spanish to Spanish speaking judges. Overall the fair was a great success and she thanked everyone for their support. Science winner Itzel Ramirez and Engineering winner Michael De La Rosa each presented their project where judges had the opportunity to ask them about the process of building their projects.

**D.** DCS Board presented the following students with a certificate of recognition for achieving the highest score on 2019 CAASPP Assessment. These students were also recognized by the CVESD Board on December 12, 2019. Congratulations to Jonathan Chang, Pedro Forero (Dual Immersion student), Matthew Ochoa, Siarah Hirsch Garcia, Mason Markham and Dante Zambelli.

**II. Approve Agenda**

*Motion: Appel      Second: Richison      Vote: MSCU*

**III. Approve Minutes from the September 12, 2019 Regular Board Meeting**

*Motion: Richison      Second: Appel      Vote: MSCU*

**IV. Public Comment**

**A. Items on the Agenda:** There were no Public Comments for Items on the Agenda.

**B. Items not on the Agenda:**

- Mr. Homer Lopez shared his disagreement with Discovery having a slide party for those students who make it to school on time. He thinks is a good idea for the

kids but Mr. Lopez feels students who can't make it school on time should not be punished for grown up mistakes.

- Seventh grade teacher Ms. Carpenter shared that staff feels the school is moving in a positive way and in the right direction and thanked DCS Board for their support.
- Dual Immersion teacher Ms. Hernandez stated that she is very proud to be a teacher and parent at Discovery for 15 years. She also shared that Discovery had a visit and walkthrough of the DCS Dual Immersion program by CVESD Language Acquisition Director Keith Malcom, CVLCC Exc. Director Dr. Jorge Ramirez and other district staff members. Everyone was impressed and the visit was a success. Ms. Hernandez also reported that the school had its first B.A.C. Committee meeting. The B.A.C. is composed of DCS parents. Ms. Hernandez thanked the Board and staff for having the opportunity to have her children attend such an amazing school like Discovery Charter.

## **V. Principal's Report**

- Mr. MacGaffey shared the importance of the core values and common courtesies program and how the school is successfully implementing this very important program on campus.
- He also thanked the Board for their support in the school's success.
- Bonita Vista Choir Ensemble performed at DCS and inspired DCS students with a program to look forward to when they attend middle school.
- DCS Science Fair was an amazing event and thanked everyone for their hard work.
- Principal's Lunch Bunch for the month of November where he connects with students and is the highlight of the month for him.
- First grade students attended the Symphony.
- Kindergarten students celebrated Thanksgiving feast and invited parents to participate.
- Music teacher Ms. Valency and the choir performed in Eastlake. The performance was very successful, well attended, and the program received a donation. The Choir also had a Winter performance for parents in the auditorium. He also thanked former music teacher Mrs. Francia for starting the program in years past and now Ms. Valency for offering students with the opportunity to participate.
- Mr. MacGaffey thanked PTC officers for holding a very successful Holiday Shop this week where students had the opportunity to shop for the holidays.
- DCS was visited by the district Dual Immersion Committee and commended the school for a positive atmosphere on campus. The focus and effort of elevating the level of Spanish was noted as was the vertical alignment between the classes. The committee was very impressed with the level of the program and they asked what are the next steps and where do we go from here to make the program more robust. We are planning to partner with CVLCC's Dual Immersion program.
- DCS also has monthly walkthroughs by Dr. Villanueva, CVESD Executive Director of Technology with a focus on different grade level and EL (English Learner) students and their academic levels.
- CVESD Charter Schools Cohort group also visited Discovery School. The focus of the group is to learn the environment of each school. They were very impressed with the visit and how students were engaged in classrooms. The group saw strong evidence of the Common Core Values inside and outside the classrooms. Overall this was a great visit!

- Mr. MacGaffey shared that the school recently completed a teacher survey to gather information on the culture climate. Feedback was very positive and staff thanked administration for providing a safe environment for staff and students. The school will offer a survey to students to gather information on the social emotional learning aspect of the culture climate.

**VI. Math and ELA Data Report**

Principal Mr. MacGaffey presented an update of Math and Data information to DCS Board members.

**VII. Technology Update**

Associate Principal Nestor Espinoza presented a draft three year plan for the school’s technology implementation. DCS continues to move forward to a single platform for technology support.

**VIII. Approve to Educator Effectiveness & Evaluation (E3) Forward Coaching Workshop with Jill Tellier**

(Action)

**Dates:** February 20<sup>th</sup>-21<sup>st</sup>, 2020

**Location:** San Diego County Office of Education, San Diego

**Funding Source:** Charter General Fund

**Rationale:** Continue to work with Jill Tellier to acquire additional research-based coaching conversation strategies for the further implementation of E3 at Discovery.

**Cost:** Registration \$250 per participant. One administrator will attend. Total registration costs \$250, not to exceed.

*Motion: Appel                      Second: McKearney      Vote: MSCU*

**IX. Board Approval to request District to place DCS Principal on District Management Salary Schedule**

(Action)

Due to a District oversight, the Principal of Discovery Charter School (“DCS”) was placed on a DCS salary schedule beginning the 2019-2020 school year. As the Principal is contracted and evaluated by the Chula Vista Elementary School District (“District”), he should be placed on the District’s management salary schedule, effective July 1, 2019. This change will result in a cost to the DCS budget of \$3,424.

*Motion: Viramontes                      Second: Appel      Vote: MSCU*

**X. Board Communication**

- Dr. Appel shared the culture of the school is unique and is thrilled to see it thrive and grow which will provide a fantastic foundation for next year.
- Ms. Richision appreciates the Science Fair students work. She also appreciates the school starting a B.A.C (Bilingual Advisory Committee) as support to parents. She was appreciative of the efforts to be inclusive of students with disabilities and our attempts to provide them with a challenging and rigorous curriculum. She

also appreciates the IReady math program and seeing how we can better address student needs.

- Ms. Viramontes thanked everyone for their hard work to make the DCS a better place.
- Mr. McKearney congratulated and thanked everyone involved in the Science Fair, it only gets better each year.
- Ms. Carroll shared how she appreciates Discovery's community; teachers, parents, students, administration for their hard work. She is looking forward to continue to work together and make DCS a better place for our students.

FULL BOARD CLOSED SESSION

- XI. Adjourn to Closed Session** – Principal's office  
President Rochelle Carroll recessed to Closed Session at 7:08pm for the purpose of:

**A. Discovery Charter Preschool**

**Agency Designated Representatives: Neil MacGaffey, Principal**

**Employee Organization: Discovery Charter Preschool**

FULL BOARD OPEN SESSION

- XII. Reconvene to Open Session** – Discovery Charter School Auditorium President Rochelle Carroll reconvene to Open Session at 8:20pm.

**A. REPORT OUT OF CLOSED SESSION**

Ms. Carroll reported there is nothing to report and no action was taken.

**XIII. Adjournment**

A motion was made to adjourn the meeting at 8:21 p.m.

*Motion: McKearney*

*Second: Appel*

*Vote: MSCU*

**The next Regular Meeting of the Discovery Charter School Board of Directors will be in the Discovery Auditorium on Thursday, January 23, 2020 at 5:30 p.m.**

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Rochelle Carroll, Board President

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Sara Roa, Secretary to the Board